

## **SAMPLE PAGES TO BE FOLLOWED EXACTLY IN PREPARING SCRIPTS**

# **THE TITLE OF THE PAPER, TIMES NEW ROMAN WITH 12 POINTS IN BOLD CAPITAL LETTERS, CENTRED, NOT MORE THAN 10 WORDS**

Names of the Authors, Times New Roman font with 11 points, upper and lower case, boldface, centred, 127 mm (5 in) width

*Authors' affiliations, Times New Roman font with 10 points, Italics, upper and lower case, centred, 127 mm (5 in) width (maximum)*

**Abstract:** Abstract of 50–100 words, Times New Roman font with 10 points, 127 mm (5 in) width (maximum), justified XXXX xxxx xxx xxx xx XXXXXXXX XXXXXXXXX xx x XXXXXX XXXXXXXXXXXX XXXXX XXXXXXXXXXXX XXXXXX XXXXXXXXXXXXXXXXXXXX XXXXXXXXXXXX XXXXX XXXXXX xxxx XXXXXX Please insert a copyright notice (in *italics* and all on one line) following the last word in the abstract as shown in this example.

Keywords: 5–10 keywords, 127 mm (5 in) width (maximum), left justified.

## 1. MAIN HEADING, CENTRED, CAPITAL LETTERS<sup>1</sup>

Text of paper, 76 mm (3in) column width, with 8 mm (.3in) space between. Use full 253 mm (10 in) column length. Paragraphs should be justified, using single spacing, with no paragraph indentation. Use Times New Roman font, 10 point. Leave one clear line between paragraphs within a section; two clear lines before a main or secondary heading.

*1.1 Secondary Heading, numbered, left justified, following lines indented, Italics or underlined.*

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*Tertiary Heading; Italics or underlined, No number,  
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Avoid leaving a heading at the bottom of a column, with the subsequent text starting at the top of the next page/column. Use extra spacings (between earlier figures or sections) to push the heading up to the top of the same column as its text. In view of the tight page constraints, however, do please make the fullest possible use of the text area.

<sup>1</sup>Number footnotes consecutively with superscript numbers. Leave a one-line space above and below the footnote line. In the PDF version, the character “„\_” is used to represent a space equivalent to one line of text.

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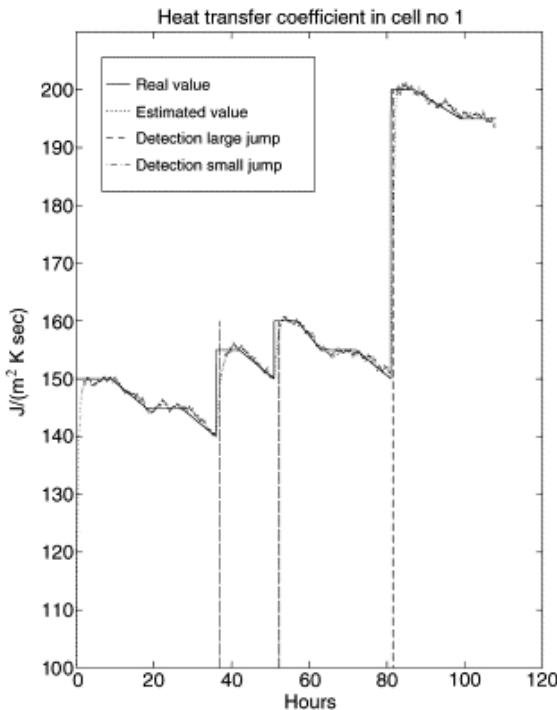


Fig. X. Title of figure, left justified, subsequent text indented. Place figures at the top or bottom of a column wherever possible, as close as possible to the first references to them in the paper. Restrict them to single-column width unless this would make them illegible. Coloured photographs or figures will not be reproduced in colour in the printed Proceedings.

Where a **publication** is referred to in the text, enclose the authors' names and the date of publication within the brackets, see (Brown, *et al.*, 1994). For one author, use author's surname and the date (Smith, 1991). For two authors, give both names and the date (Smith and Jones, 1992). For three or more authors, use the first author, plus "*et al.*", and the date (Morris, *et al.*, 1990a). If giving a list of references, separate them using semi-colons (Brown, *et al.*, 1994; Smith, 1991; Smith, and Jones, 1992; Morris, *et al.*, 1990b).

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Put only the date in brackets when referring to the **author(s)** of the referenced publication (for example, “This work was first developed by Smith (1991), and later expanded by Brown, *et al.* (1994), who demonstrated that.....”).

Table 1 Heading underlined and centred. Do not use vertical lines within the table; use horizontal lines only to separate headings from table entries

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When starting a new paragraph at the top of a column, be careful that the line space before it does not prevent the tops of the two columns from lining up.

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Equations are centred and numbered consecutively, from 1 (n)

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## REFERENCES

List of references arranged alphabetically according to first author, subsequent lines indented. Do not number references. Publications by the same author(s) should be listed in order of year of publication. If there is more than one paper by the same author(s) and with the same date, label them a,b, etc. (Morris *et al.*, 1990a, b). Please note that **all** references listed here must be directly cited in the body of the text.

Brown, F., M.G. Harris and A.N. Other (1994). Name of paper. In: *Name of book in italics or underlined* (Name(s) of editor(s). (Ed)), page numbers. Publisher, Place of publication.

Smith, S.E. (1991). *Name of book in italics or underlined*, page or chapter numbers if relevant.  
Publisher, Place of publication.

Smith, S.E. and L. Q. Jones (1972). Name of paper.  
*Name of journal in italics or underlined*, **Volume**  
**no** in **bold**, page numbers.

Morris, K.J., A.C. Davies and J.M. Katz (1990a).  
*Xxxx x xxxxxxxx xxxxxxxx xxxxxx pp. xx-xxx*  
*Xxxxxxx. Xxxxx, X. X. X.*

Morris, K.J., A.C. Davies and J.M. Katz (1990b),  
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